

<b>ACCESS AND FACILITIES FOR DISABLED PERSONS: CHECKLIST FOR CHURCH OFFICERS</b>		
	<b>Item</b>	<b>Reasonable adjustment</b>
1.00	<b>External access</b>	
1.01	Can vehicles get close enough to a suitable entrance for disabled persons?	
1.02	Are there reserved car spaces for disabled persons near the entrance?	
1.03	Is the pedestrian access smooth surfaced - no uneven pavings and are there no obstacles for persons with partial sight etc?	
1.04	Are the gradients acceptable for persons with mobility impairments including wheelchair users - say 1 in 15 maximum gradient?	
1.05	Is the lighting good enough at night for partially sighted persons?	
2.00	<b>Access into the chapel and toilets</b>	
2.01	Is there a level or suitably ramped access for wheelchair users? Are ramps correctly detailed - gradient, widths, handrails, surfaces etc	
2.02	Are steps of shallow gradient with correct handrails, nosings etc?	
2.03	Are there handrails at changes in level and along circulation routes?	
2.04	Are the clear door openings wide enough - external 800mm, internal 750mm?	
2.05	Do the routes to the pews and toilets have sufficient space for wheelchair manoeuvring?	
2.06	Does the door ironmongery suit independent wheelchair users and people with poor manual dexterity?	
2.07	Are there no obstructions or projections for people with visual impairment?	
2.08	Are floors level, with no loose coverings, no deep pile carpet, no slippery surfaces?	
2.09	Are the wall and floor finishes simple ie no strong distracting patterns, yet with good colour contrast between walls, floors and doors to help people with visual impairment?	
2.10	Are circulation routes well lit with no glare?	
2.11	Is signage sufficiently large and clear for partially sighted persons?	
3.00	<b>Toilets</b>	
3.01	Is there a toilet(s) for wheelchair users (as Bldg Regs Part M) Minimum area 2000mm x 1500mm with outward opening door etc?	
4.00	<b>Chapel</b>	
4.01	Is there space in the chapel for wheelchairs users? Do pew layouts need to be altered to accommodate this?	
4.02	Is there a high level of artificial light, without glare, for partially sighted persons?	
4.03	Is there a loop system for hearing aid users?	
4.04	Is there space close to and in front of the preacher for persons with hearing impairment?	
4.05	Is reverberation controlled by soft furnishings?	
4.06	Are hymns and tune numbers displayed prominently and announced clearly for persons with hearing and visual impairments?	
4.07	Are there cushions, footstools and chairs with arm-rests to give comfort to persons disabled by arthritis, rheumatism etc?	
4.08	Are there large print bibles and hymnbooks available?	